

The Angus Lawson Memorial Trust (ALMT) Grant Making Guidelines ¹

The Trust supports projects engaged in alleviating the suffering of children and young people in the UK and overseas, enabling them to hope for a brighter future.

Historically the ALMT has funded a wide range of projects and aims to keep a balanced portfolio across our priority areas. In 2018/19 we funded a total of 30 projects with 50% in the UK and 50% across the world. Projects covered a wide range of issues from further education for young women in Cambodia to music activities for autistic children in the UK and vision screening to help young people in Burkina Fasso. We recommend familiarising yourself with the projects on our website in order to get a flavour of the type of projects we fund.

Funding is primarily provided to grassroots partners, which have an average annual income of no more than £1,000,000 over a five-year period. If your income is above this level, we recommend contacting us prior to making an application.

We are looking for innovative and creative solutions to proven problems and select projects with clearly identified objectives where the outcomes can be monitored and evaluated. We are very interested in projects that are able to effect longer term change. This ensures positive impact for beneficiaries and a high social return on any investment made by the Trust and its Donors. The ALMT aims to fund a wide variety of projects and maintain a balanced portfolio.

Organisations new to the ALMT can apply for an annual grant up to £20k for up to three years, though it should be noted that most grants are below this amount (in 2018/19 the average grant size was £12,738). Existing partners can apply for a grant up to £25k.

We require that the applicant must be a registered charity and have representation in the UK.

We invite applications in the following areas:

- Bereavement and palliative care for families, adults, children and young people
- Projects/initiatives that enable disadvantaged/vulnerable children and young people to participate fully in society
- Educational scholarships and learning support for children and young people

We will not consider applications requesting support for the following:

- Construction
- Research
- Disproportionate overhead and management costs
- The promotion of religion
- Party political activities

We work with partner organisations directly involved in project implementation. We do not fund grant-making bodies to make grants on our behalf.

¹ These guidelines were approved at the Trustees Meeting on 4th February 2020 and are reviewed annually.

How to apply for a grant:

Grant submissions are in three stages and successful applicants are decided on a tri-annual basis on or around January, May and September.

The ALMT encourage interested organisations to contact the ALMT Partnerships and Grants Officer to discuss their project ideas so that the ALMT can assess suitability prior to submitting an application. All applicants must complete a first stage application form downloadable from the website or to request an application form, please email admin@almt.org; Please send all completed first stage applications to admin@almt.org.

First stage – Application form:

First stage applications must include:

- A completed first stage application form
- An outline of your proposal of no more than 2 sides of A4
- A detailed project budget showing what costs you will incur whilst achieving the project aims.

Please use the following headings to structure your application:

1. A brief description of your organisation's aims
2. An explanation of the need for the project and any evidence you have to support this.
3. A description of the project for which you are seeking funding, how does it address the need?
4. The beneficiaries of the project (outputs) – what will the project actually do? and how many people will join in?
5. The outcomes/ impact of the project – what difference will the project make to the beneficiaries and how will you measure this.
6. Reporting procedure; how will the ALMT and its donors know their money has been spent in the best way?
7. Potential risks to successful implementation of the project and how these will be mitigated
8. Continuation /sustainability of the project – if you intend to continue with the project after the ALMT grant has finished. Please outline how you intend to do this.

Please don't hesitate to contact the ALMT with any queries about the proposal and budget.

Please attach:

- A copy of your organisation's most recent accounts (or an income and expenditure budget for the current year if your organisation is new)

Second stage – Additional Information and Discussion:

- If you are successful in your first stage application, your charity representative will be contacted to arrange a time to meet and discuss your funding options further. Additional information may be requested at this stage (for example we may need to see a copy of your organisation's Child protection and safeguarding policy/ procedure or other relevant policy)

Third stage - Decision:

The ALMT board of trustees meet to make decisions three times per year. The trust will contact you promptly after the decision has been made.

Should your application be unsuccessful you are able to request feedback